



PARIS21 Annual Meetings 5-6 April 2017

OECD Conference Centre

2 rue André Pascal, 75016 Paris
Room : CC4 & CC10*

LOGISTICAL INFORMATION NOTE

Meeting Hours

Please consult the [draft agenda online](#).
Wednesday 5 April: 09:00 – 17:40
Thursday 6 April: 09:00 – 17:30

Registration

In order to prepare the list of participants and organise security badges, if you have not already done so, please confirm your attendance directly to Celia Valeani at celia.valeani@oecd.org.

Venue

The conference will take place at the OECD Conference Centre:
<https://www.oecd.org/site/conferencecentre/> (see map below)

Getting to the OECD Conference Centre



RER : Line C – Avenue Henri Martin
Metro: Line 9 – La Muette
Bus : Line 63 – Octave Feuillet
Bus : Line 52 – La Muette Boulainvilliers
Bus : Line PC1 – Porte de la Muette

Please note a few days before the meeting you will receive an email containing a flashcode (*see example below*) which will allow you to gain access to the OECD headquarters. Please check in your spam folder in case you cannot find it.

Please print this flashcode mail and bring it with you. Personal name-badges will be given to you upon presentation of ID and the flashcode.

On arrival, you must register at the Reception desk of the OECD Conference Centre to obtain your visitor's badge. You will need to bring photo identification with you to receive your badge.

Please arrive well in advance of the start of your meeting to allow sufficient time for the security and registration formalities. Delegates can start to arrive from 8:30am and we suggest no later than 8:45am, especially on Day 1.

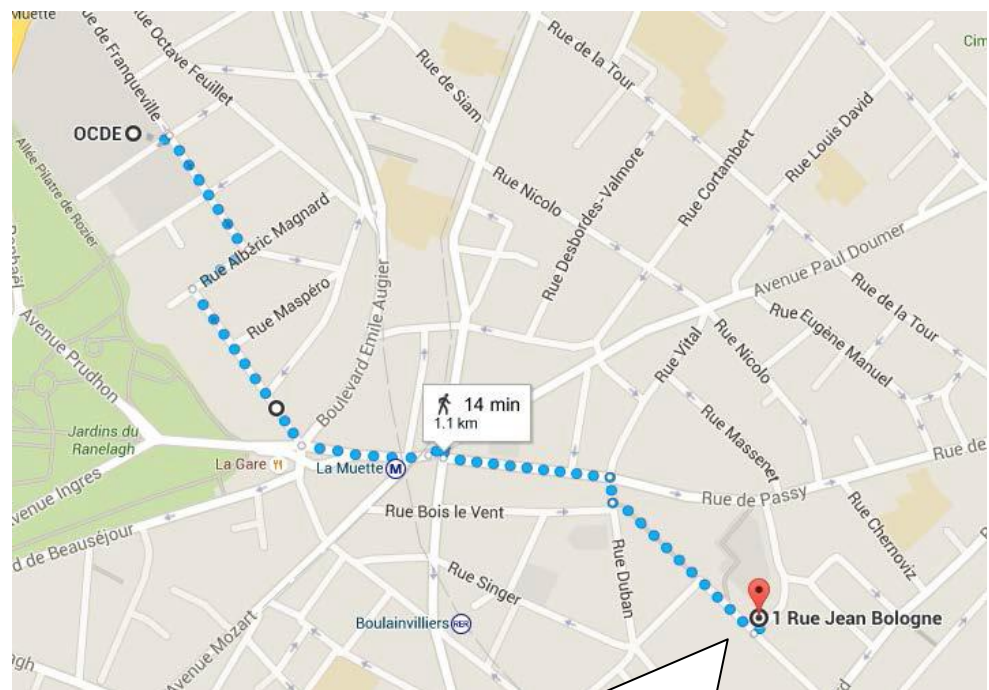
For security reasons, you must wear your visitor's badge at all times. Badges must be handed in upon departure. A box is provided for this purpose at each exit.

Flashcode Example



- Language** English
- Documents** Key documents will be posted to the [PARIS21 website](http://www.paris21.org) and hard copies will also be available at the meeting. The meetings will be held in Conference Room **CC4 and CC10** of the OECD Conference Centre.
- Accommodation** Participants are responsible for booking their own accommodation – a list of hotels is available here: <https://www.oecd.org/site/conferencecentre/hotels-close-to-oecd.htm>
- Social Event** The PARIS21 Secretariat is pleased to have you join us for:
- A 35€ no-host dinner in the restaurant *Le Bistrot des Vignes*, at 19:30, on Wednesday 5 April. Please confirm your attendance by **24 March** to Celia Valeani. (see details below)


Getting to Bistrot des Vignes – 5 April



Menu (35€ TTC)*
 Salade d’endive aux pommes, noix et miel – Chicory salad with apple, nuts and honey
 Blanquette de volaille – Chicken blanquette
 Moelleux au chocolat Valrhona – Valrhona chocolate cake
 Eau minérale – Mineral water
 Café/thé – Coffee/tea

Drinks (covered by PARIS21)
 Coupe de champagne – Glass of champagne
 Vin rouge/blanc – Red/white wine

**vegetarian option available upon request*



1, rue Jean Bologne
75016 Paris

PARIS21 CONTACTS

Thilo Klein

Tel: +33 (0) 6 09 60 03 61

Email: thilo.klein@oecd.org

If you have any question concerning the logistics of the meeting, please contact:

Celia Valeani

Tel: +33 (0)1 45 24 19 73

Email: Celia.valeani@oecd.org

**Note: To facilitate bilateral meetings, Conference Room MZ04 will be at your disposal throughout the Annual Meetings.*

