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PARIS21 Steering Committee Meeting
13–14 November 2007

International Energy Agency Conference Center
9 rue de la Fédération, 75015 Paris

PARIS21 Secretariat Work Programme
2007 (Q4) – 2008 (Q1–Q4)

PARIS21 Secretariat

Introduction

Since 2004, PARIS21 activities have focused on helping low income countries to design National Strategies for the Development of Statistics (NSDSs). At the third international Roundtable on Managing for Development Results, which was hosted by Vietnam in Hanoi in February 2007, participants agreed that both developing countries and donors needed to invest more in national statistical systems. Mainstreaming strategic planning of statistics within development processes was seen to be a key factor in this.

The main aim of the PARIS21 partnership over the next four years will be to support implementation of well-designed and well-coordinated national and international statistical programmes, which have adequate funding and are centred on implementing NSDSs which both build statistical capacity and provide data for immediate priority needs.

The PARIS21 Secretariat's facilitation role encompasses:

- Support to the design and implementation of NSDSs through **regional programmes**, including resource mobilisation
- Design and delivery of **advocacy** activities to reach out to the various stakeholder groups, but with increased focus on country policy-makers and donor agencies, including advocacy for:
 - Evidence-based policy and decision-making
 - NSDSs to promote a coherence framework for all statistical capacity processes, whether funded nationally or by donors
 - And more funding and technical support for statistical capacity building
- Promoting **partnership** building and coordination at all geographic levels, including reviewing and extending a reporting system of donor partner support
- **Reporting** on progress in strategic planning and statistical development in general
- **Development of knowledge**, guidelines and training materials for developing NSDSs and other aspects of development statistics, including through the use of task teams
- The Metagora, International Household Survey Network and Accelerated Data Programme **satellite programmes**

While the detailed activities of the Secretariat are described in Annex I, it should be noted that discussions at the 15 November 2007 meeting on scaling up investment to national statistical systems may dramatically add to the activities proposed. The following text summarises the Annex I tables.

PARIS21 core programme

A – Regional Programmes

The activities related to country support will shift from support to NSDS design to facilitation of NSDS implementation. And while regional workshops will still be organised to allow countries to share experiences and benefit from other countries' experiences in statistical development, the Secretariat proposes to engage with a selection of countries to intensify country-level activities. These would include advocacy, resource mobilisation, partnership activities, and developing and facilitating donor coordination. The aim should be coordinated implementation of countries'

NSDSs, funded by governments and donors but with country ownership, commitment and leadership; and with donor programmes aligned with the NSDS and with other government processes and procedures. A central event in each of the countries would be a country meeting on statistical development — bringing together national authorities, representatives across the national statistical system, and financial and technical partners — to produce the following outputs:

- a progress report on ongoing and future statistical activities (including an agreement on the NSDS action plan);
- a proposal on a mechanism to strengthen the partnership among donors and technical partners at the country level; and
- a proposed advocacy plan to increase the use of statistical data and the development of the statistical system.

PARIS21 will pursue the organisation of further peer reviews, following the format of the recent peer reviews of Ghana, Tanzania, and Zambia and including the use of the NSDS Essentials Check List. Country advocacy tool kits are being developed with the help of several countries and will be offered to other countries prepared to help with the development work before being rolled out to all countries wanting this type of support. (See also section B – Advocacy.)

More attention will be paid to the inclusion of NSDSs into PRS processes including organising a workshop in Dakar, participation in appropriate modules of the Anglophone Africa GDDS programme and follow-up with individual countries to provide country examples or who seek advice. The Accelerated Data Programme will be a useful tool to support country NSDS development, recognising the need for better statistics now while building the capacity for sustainable better statistics for the future.

The regional programmes will be delivered mainly by consultants based in regions supervised by a Regional Coordinator in Paris. In addition to facilitating the above activities with support from Paris-based staff, their work will include collating information from countries to meet reporting requirements, on for instance NSDS / statistical capacity building progress and information for the knowledge base, such as unit costs of statistical activities, donor activities, etc; and developing relations with partners in their regions and supporting their activities.

B – Advocacy

A new focus of the advocacy work programme will be on helping countries in their advocacy to policy makers and to donor agencies in addition to the Secretariat's international advocacy work. Countries will be assisted to make best use of PARIS21 materials and to develop materials and expertise to focus advocacy tailored to their own situations as well as developing the way they present and market their data for greater impact. The Secretariat has assisted Malawi to produce a booklet called “Why does Malawi need good statistics” of which 1,000 copies have been produced. The Malawi NSO has found this to be immediately helpful in high-level national events. It is a very affordable activity that can be rolled out within the context of PARIS21's regional programmes. Work in progress includes booklets for Gabon, Mali, Mauritania, and Zanzibar.

Other activities which will receive greater priority than in the past are:

- Organisation of users–producers–donors meetings in selected countries will be one of the key delivery mechanisms, which has been requested by a number of countries in regional meetings. Tanzania is likely to be the first of these.
- Use the wider PARIS21 partnership to deliver the messages. Commitment from PARIS21 partners and facilitation from the Secretariat could produce a multiplier effect.
- Advocacy within international institutions as well as bilateral countries will be reinforced. Experiences such as EUROSTAT Guidelines, E-training of the World Bank, and the IMF–sponsored training programme will be used and disseminated. Events such as the conference organised by ISTAT and the Italian Minister of Foreign Affairs and Norway’s Statistical Development Cooperation Day in December 2007 could be replicated in other OECD countries.

C – Partnership

PARIS21 outcomes can only be achieved by the wider partnership, and the Secretariat will continue to develop tools to help to improve partners’ relations and the effectiveness of the partnership, such as the PARIS21 website, the calendar of events, the directory of partners and a report on partners’ activities. A Task Team is reviewing issues related to the Light Reporting Exercise (LRE), including: using the OECD’s Creditor Reporting System as the basis for OECD/DAC bilateral reporting on statistical development; supplementing this information by collecting additional information from partners not covered by the CRS; and overseeing the initiative’s updating and expansion.

An attempt to reach systematically all partners and actors in the use of statistics and the development of the statistical system is being made. As well as statisticians it will include other key PARIS21 stakeholders, including: policymakers, donors, analysts, and various users from developing countries; and bilateral, regional, and international institutions.

The PARIS21 Secretariat will continue to work closely with partner organisations and initiatives. A Consortium meeting has been proposed for late 2008 / early 2009, subject to approval by the Steering Committee.

D – Reporting

This section includes two main areas of reporting, in addition to the reporting on donor activities which is covered in section C:

- Reporting on NSDS progress: how NSDS design and implementation are progressing, what are the main successes and constraints (including financing), and what lessons could be drawn for the future. The key outputs will be an annual report and an NSDS website.
- Country reporting: collation of country information, including mainly the status of strategic planning. PARIS21 will work closely with other institutions to assist countries in reporting on their activities and statistical development.

E – Studies and Knowledge Development

Countries have indicated the need for more methodological support. Existing documents related to these issues will be collected and organised then gaps will be filled. Some outputs will be produced by existing task teams, within the PARIS21 Secretariat or elsewhere. There are three broad areas of work:

- Use of data: including dissemination and statistical literacy for users of statistics and further guidance on using the system-wide approach.
- NSDS development: including additions to the knowledge base; guidelines for user-producer-provider dialogue to be used in organising country workshops; a case study on system reform in Tunisia; a paper on how to assess the quality of NSDSs, drawing from peer reviews and application of the NSDS Essentials check list; and a feasibility study on how to integrate sub-national statistics into NSDSs.
- Support to statistical development: a database of costs of statistical activities will be established and populated with information collected by the regional advisors, supplemented by guidance on funding NSDSs.

F – Task Teams

There are four currently active task teams. The **Task Team on Partner Reporting System on Statistical Development** is covered under section C above. The **PARIS21–Intersect Task Team on Mainstreaming Sectoral Information**, working with the African Development Bank, has produced its manual and will update it in 2008 with a collation of additional case studies. The manual has so far been produced in English and French. It relates mainly to Africa so will next be translated into Arabic, Portuguese, and Spanish.

The **Task Team to develop a Virtual Statistical System** will put a business case to the Steering Committee and subsequently to the CCSA. The **Training Task Team** has created a sub-group to take forward concrete activities for the Africa region, including a study of human resource policies in NSDSs.

Satellite programmes

International Household Survey Network (IHSN)

The IHSN work programme for 2008 will be submitted for approval to the IHSN Management Group at its meeting in December. The activities proposed for the remaining of 2007 were endorsed by the IHSN Management Group at its last meeting in May 2007.

The following activities will be proposed for 2008 (some of them will be started before the end of 2007):

Continuation of on-going activities

- Preparation (and adoption) of the IHSN status
- Development microdata anonymisation tools and related guidelines
- Development a prototype of the IHSN Question Bank application, and testing with a short number of questionnaire modules
- Implementation / initiation of joined projects with FAO, HMN, ILO, WHO
- Further development of the Toolkit (foster open-sourcing of all Toolkit components, translation, integration with other software)

- Finalisation of the “survey quality assessment framework” (peer-reviewing; copy editing; translation; dissemination)
- Finalisation of the “reference guide for data archivists” (peer-reviewing; copy editing; translation; dissemination)
- Finalisation of the “Data Dissemination Policy Guidelines” (peer-reviewing; copy editing; translation; dissemination).
- Finalisation of the “Quality in Surveys: Reference Guide for Survey Managers and Quality Assessment Framework” (peer-reviewing; copy editing; translation; dissemination).
- Regular maintenance of the Information System on Planned Surveys and Censuses
- Regular maintenance of the IHSN Survey Catalogue
- Further development and maintenance of the website

New activities

- Production of guidelines related to the establishment of national survey programmes, to be included in the NSDS Guidelines.
- Preparation of the IHSN Grant evaluation to be conducted in 2008.
- Participation in the development of the next version of the DDI with the DDI Alliance

Accelerated Data Programme (ADP)

Deliverables of the ADP are country-based and are broken into three tasks:

- Task 1: Inventory, documentation and dissemination of existing survey data.
- Task 2: Analysis of existing survey data and assessment of the past survey programme.
- Task 3: Development of an improved survey programme and data collection.

The objective is to complete the pilot phase by December 2008. At the end of the period, it is expected that Task 1 will have been implemented in 30 countries (the output being a national survey databank compliant with international standards in each interested country), Task 2 in 10 countries (the output consisting of more coherent and relevant survey methods and programs implemented in each country), and Task 3 in 2-3 countries (with new datasets available to fill the main data gaps as main output). Another, generic, output will be a technical evaluation of the pilot ADP, and detailed guidelines and other materials for the possible scaling up of the ADP.

Country-level activities

Implementation of Task 1:

- Continuation of Task 1 implementation, including the establishment of National Data Archive for interested countries
- Extension of Task 1 to additional countries
- Creation of a pool of consultants specialized in microdata management (training of trainers)
- Establishment of regional “communities of practice” of data documentation and dissemination specialists to foster regional cooperation
- Support to UNICEF in the documentation and dissemination of MICS 2005/06 surveys in all MICS participating countries
- Implementation of anonymisation tools for survey microdata
- Assistance (where needed) to countries conducting a national data inventory

Implementation of Task 2:

- Finalisation of detailed modalities of implementation
- Initiation of Task 2 in selected countries

Implementation of Task 3:

- Continuation of Task 3 in selected countries (Niger, Haiti, others)

Global activities

- Establishment or strengthening of partnerships with other agencies interested in contributing to the pilot ADP (Inter-American Development Bank, UNESCAP, UNICEF, WHO/HMN, World Bank, and others)
- Production of implementation guidelines for partner agencies and consultants participating in the ADP implementation
- Production of advocacy materials for the ADP, and advocacy for the scaling-up of the ADP.
- Preparation of the ADP Grant evaluation to be conducted in 2008
- Regular maintenance and upgrade of the ADP web site
- Regular production of the ADP Newsletter

Metagora

Key deliverables that can be anticipated for 2008 include:

- Replication and extension of household surveys on human rights and democracy issues (Mexico, Philippines, South Africa, Russia, 3 selected SADC countries and 3 Euro-Mediterranean countries)
- Household surveys on democratic governance issues implemented by NSOs (2 or 3 countries in Latin America, 2 or 3 countries in Africa, 2 Arab countries and 2 Asian countries)
- Development of pilot indicators on economic and social rights (tentatively: Brazil, Paraguay, Palestine, Kenya, Malawi, South Africa, the Philippines and Korea)
- Production of an advocacy film
- Editing and translation of advocacy material (several languages)
- Production of on-line training materials
- Production of on-line inventory of initiatives.

Management

The Secretariat is in the process of restructuring which will include the departure of several staff. Terms of Reference (TORs) have been agreed for the regional programme co-ordinator and are being drafted for an advisor for advocacy and partnership. Consultants will be recruited to take forward activities in Asia and Francophone Africa, as has already been done for Anglophone Africa, the Arab States, and Latin America.

The Secretariat will work with SIDA and DFID to rationalise the performance indicators in the log frame.

It is proposed that the Steering Committee next meets in Paris in May 2007.

PARIS21 Financial Situation

From 1 January to 30 September 2007, expenditures amounted to €1,867,176. From 1 October to the end of 2007, planned expenditures are presented in the detailed work programme tables in Annex I and amount to €1,520,857 (€955,457 plus €565,400) for a total for FY2007 of €3,388,033. Planned expenditure for 2008 totals €4,399,851.

As the remaining funds carried over from 2007 will amount to €3.765 million and the expected income amounts €192,000, the estimated funding gap as of today is approximately €440,000.

The financial tables below are offered for information purposes only and should not be considered an official budgetary report validated by the OECD's financial services. The objective of these tables is to provide an overview of PARIS21's estimated financial situation. This is not intended to replace the official financial reporting required of PARIS21's host organisation, the OECD.

It should be further noted that the financial information below excludes (1) the two consultants shared by the World Bank and PARIS21 and financed by DFID; (2) the income (€304,281) from Japan/UNDP, transferred directly from UNDP to ESCAP to finance the four regional forums in Asia in 2005 and 2006; and (3) OECD contributions. Secretariat salaries for 2007 were committed in fiscal year 2006. Likewise, the 2008 expenditure columns below include Secretariat salary commitments for 2009. Table 2 below does not include figures for the two satellite programmes or Metagora.

Table 1: PARIS21 Secretariat Work Programme Expenditures by Activity for 2007 (Q4) and 2008 (Q1–Q4), in Euros

Activity	2007 Q4 Expenditure	2008 Q1–Q4 Expenditure	Total Expenditure (2007-2008)
A - Regional Programmes:	111,500	1,326,500	1,438,000
<i>Africa – Continent-wide</i>	13,500	95,000	108,500
<i>Francophone Africa</i>	8,000	264,000	272,000
<i>Anglophone Africa</i>	30,000	285,000	315,000
<i>Lusophone Africa</i>	12,000	55,000	67,000
<i>Latin America – Continent-wide</i>	9,000	53,000	62,000
<i>Central America</i>	6,000	88,000	94,000
<i>Andean Community</i>	0	50,000	50,000
<i>Caribbean</i>	0	64,000	64,000
<i>Arab States</i>	15,000	92,000	107,000
<i>Asia</i>	18,000	280,500	298,500
B - Advocacy	70,000	205,800	275,800
C - Partnership	8,000	385,800	393,800
D - Reporting	47,100	165,000	212,100
E - Studies and Knowledge Development	65,500	203,500	269,000
F - Task Teams	41,300	160,000	201,300
<i>Reporting System on Partner Support</i>	2,000	5,000	7,000
<i>Virtual Statistical System</i>	15,000	85,000	100,000
<i>Mainstreaming Statistical Information</i>	21,800	20,000	41,800
<i>Training</i>	2,500	50,000	52,500
G - Management	222,000	312,000	534,000
Sub-total (without salaries):	565,400	2,758,600	3,324,000
Management – Human resources	0	1,641,251	1,641,251
Total:	565,400	4,399,851	4,965,251
SATELLITE PROGRAMMES			
Int'l Household Survey Network	623,077	915,385	1,538,462
Accelerated Data Programme	1,800,000	2,623,077	4,423,077
Metagora	157,723	1,985,000	2,142,723

Table 2: Income and Expenditure (in Euros) from 2004 to 2008

	2004	2005	2006	2007				2008
				Q1–Q3	October	November & December	TOTAL	
Remaining funds from the previous period	913,990	711,896	2,655,427				3,130,086	3,765,273
Income	970,455	3,938,363	2,405,137	2,419,302		1,603,917	4,023,219	192,869
Expenditure	1,172,549	1,994,832	1,930,478	1,867,176	955,457	565,400	3,388,033	4,399,851
Balance	711,896	2,655,427	3,130,086				3,765,273	(441,709)

ANNEX 1

PARIS21 Secretariat Programme of Work for 2007 (Q4) and 2008 (Q1-Q4)

Activities	Main Outputs	2007		2008				Total	
		Q4	Budget €	Q1	Q2	Q3	Q4	Budget €	Budget €
A REGIONAL PROGRAMMES									
Regional Programme -- Africa Global									
2nd and 3rd Africa Symposium	Meeting / Report		10,000	1				20,000	30,000
Design harmonisation strategy with AU/other partners	Paper							5,000	5,000
STATCOM/FASDEV III	Meeting and Report			1				50,000	50,000
Africa Report on NSDS implementation	Funding Report		1,000					10,000	11,000
African Statistics Day support to celebrations	Advocacy material		2,500					10,000	12,500
Africa-Global Sub Total			13,500					95,000	108,500
Regional Programme -- Francophone Africa									
Country planning cycles and P21 strategy	Country meetings program								
Country Support Program									
Country meetings	Reports			2	2	2	2	120,000	120,000
Advocacy country kits and strategies	Kits / strategic documents	3	6,000	2	2	2	2	32,000	38,000
Reporting on NSDS progress	NSDS website							5,000	5,000
Peer reviews	Reports				1		1	40,000	40,000
Participation in partners programs including meetings			0		1		1	10,000	10,000
Facilitation country inputs in knowledge base	Enriched knowledge base		2,000					2,000	4,000
Workshop on NSDS Reporting and M&E	Workshop report				1			55,000	55,000
Francophone Africa Sub Total			8,000					264,000	272,000
Regional Programme -- Anglophone Africa									
Country planning cycles and P21 strategy	Country meetings program								
Regional workshops on advocacy	Report					1		55,000	55,000
Country Support Program									
Peer reviews (2 countries: Tzia, Zbia)	Completion of pilot								0
Peer reviews (2 groups of 3 countries each)	Peer review reports							90,000	90,000
Country user-producer-donors events	Reports (Tzia)	1	15,000	1	1	1	1	45,000	60,000
Advocacy country kits and advocacy strategies	Country advocacy kits & strategies	1	10,000	1	1	1	1	40,000	50,000
Support to dissemination, analysis & marketing (with ADP)	Advice				1		1	20,000	20,000
NSDS Country Report	NSDS website							15,000	15,000
Participation in partners programs including meetings	Missions reports		5,000					20,000	25,000
Anglophone Africa Sub Total			30,000					285,000	315,000
Regional Programme -- Lusophone Africa									
Country planning cycles and P21 strategy	Country meetings program								
Country event	Report				1			5,000	5,000

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PARIS21 Secretariat Programme of Work for 2007 (Q4) and 2008 (Q1-Q4)

Activities	Main Outputs	2007		2008				Total	
		Q4	Budget €	Q1	Q2	Q3	Q4	Budget €	Budget €
Peer reviews (2 countries)	Report				1	1		20,000	20,000
Reporting on NSDS progress	Website							5,000	5,000
Regional meeting in Lisbon, ASD in Maputo	Work Program	1	12,000			1		25,000	37,000
Lusophone Africa Sub Total			12,000					55,000	67,000
AFRICA REGION S/TOTAL			63,500					699,000	762,500
Regional Programme -- Latin America									
Latin America									
Participation in partners programs including meetings	Report (ECLAC, IDB, etc.)		4,000					8,000	12,000
Production of donors report (LRS)	Report		0					5,000	5,000
Liase with int. orgs to support NSDS implementation	Mission reports		0					10,000	10,000
Coordinate joint strategy with ECLAC and Spanish Government with the Knowledge Transfer Network	Report		0					10,000	10,000
Participate in the production of the World Bank Tool Kit	Tool kit		5,000					20,000	25,000
Latin America Sub Total			9,000					53,000	62,000
Central America (CA)									
Country planning cycles and P21 strategy	Country meetings program								
<u>Country Support Program</u>									
Facilitation of country events	Reports		6,000					12,000	18,000
Advocacy country kits & strategies (posters, brochures)	Advocacy kits & strategies		0	1	1	1		15,000	15,000
NSDS reporting	Report, web site			1	1	1		6,000	6,000
Workshop on NSDS donor support (6 countries)	Report							40,000	40,000
Promotion of Stat Committee & NSDS Support Center	Meetings of Heads of NSO, reports							15,000	15,000
Central America Sub Total			6,000					88,000	94,000
Andean Community (CAN)									
Country planning cycles and P21 strategy	Country meetings program								
Country event (2 countries)	Report					1	1	15,000	15,000
NSDS Report	Report and web sites							5,000	5,000
Advocacy country kits & strategies (posters, brochures)	Advocacy kit							5,000	5,000
Participate in other partner activities and meetings	Reports							5,000	5,000
Workshop on statistics and managing for results	Workshop Report							20,000	20,000
Andean Community Sub Total			0					50,000	50,000
Caribbean									
Country planning cycles and P21 strategy	Country meetings program								
Attending CARICOM workshop	Report and Activities program							4,000	4,000

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PARIS21 Secretariat Programme of Work for 2007 (Q4) and 2008 (Q1-Q4)

Activities	Main Outputs	2007		2008				Total	
		Q4	Budget €	Q1	Q2	Q3	Q4	Budget €	Budget €
Country event	Report						1	10,000	10,000
NSDS Report	Report							5,000	5,000
Advocacy country kits & strategies (posters, brochures)	Advocacy kit				1	1	1	15,000	15,000
Participation in regional workshop	Report							30,000	30,000
Caribbean Sub Total			0					64,000	64,000
LATIN AMERICA REGION S/TOTAL			15,000					255,000	270,000
Regional Programme -- Arab States									
Preparations for 4th Arab Forum (Cairo, 2009)	Logistical arrangements finalised		5,000					15,000	20,000
Participation in partner programmes incl. meetings	LAS, ESCWA, AITRS, etc.		5,000					20,000	25,000
Involving Arab funding agencies and follow up	Advocacy contact, letter and mission							10,000	10,000
Country meetings	Reports		0		1		1	12,000	12,000
Advocacy country kit for country meetings	Advocacy kits				1		1	10,000	10,000
Reporting on NSDS progress	NSDS status report and web site		5,000					5,000	10,000
Peer Reviews (2 countries)	Reports		0		1			10,000	10,000
Transalction of documents								10,000	10,000
ARAB STATES REGION S/TOTAL			15,000					92,000	107,000
Regional Programme -- Asia									
Participation in partner activities/meetings	Reports		8,000					12,000	20,000
Country planning cycles and P21 strategy	Country meetings program							6,000	6,000
Support to countries meetings				1			1	20,000	20,000
Reporting									
Reporting on progress made in strategic planning	NSDS status report		5,000					10,000	15,000
Participation in NSDS web site	NSDS web site		5,000					8,000	13,000
Assist countries in reporting on stat. development & activiti	Database of activities							10,000	10,000
Review 3-4 country/donor cases studies in NSDS	Reports (desk studies)							10,000	10,000
Launch training program in media skills	Training materials							10,000	10,000
Promote an "Asian Statistics Day"	Advocacy materials							40,000	40,000
Launch Partner Reporting System in Asia & Pacific	Report								
(i) Analyse CRS extracted information								6,000	6,000
(ii) Supplement information on others donors								6,000	6,000
(iii) Analyse data and draft report								12,000	12,000
(iv) Verify results in selected countries								18,000	18,000
Launch program for Pacific region									
(i) Meeting for the Pacific	Report							110,000	110,000
(ii) Proposal for follow-up activities	Report							2,500	2,500

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PARIS21 Secretariat Programme of Work for 2007 (Q4) and 2008 (Q1-Q4)

Activities	Main Outputs	2007		2008				Total	
		Q4	Budget €	Q1	Q2	Q3	Q4	Budget €	Budget €
ASIA REGION S/TOTAL			18,000					280,500	298,500
REGIONAL PROGRAMMES TOTAL			111,500					1,326,500	1,438,000
B ADVOCACY									
Implement advocacy strategy									
Prepare advocacy messages	Advocacy messages		3,000					5,800	8,800
Produce video clips of high-level people for P21 site	Videos clips		20,000					30,000	50,000
Produce advocacy material : PP presentations, posters, etc.	Advocacy material		5,000					15,000	20,000
Organisation of dissemination and adaptation	Dissemination, Report		5,000					20,000	25,000
Country advocacy template									
Piloting booklet in 5 countries	Booklets (Mwi, Gab, Mali, Mta, Zbr)								
Development of advocacy strategy guideline	Country advocacy strategy sample		5,000					15,000	20,000
Finalising guideline with partners	Country advocacy guideline		10,000					25,000	35,000
Development of advocacy tools	List, and sample							20,000	20,000
Support to countries	Country advocacy strategies & tools								0
Financial and Technical Partners (FTP)									
Advocacy material for FTP staff	Advocacy material		10,000					20,000	30,000
Delivery within FTP institutions, and countries	Meetings		3,000					15,000	18,000
Advocacy for NSDS, and Paris Declaration	Reports		3,000					5,000	8,000
International initiatives, programs and events									
Promote P21 agenda in intl, regional initiatives	Mission reports, messages		6,000					35,000	41,000
ADVOCACY TOTAL			70,000					205,800	275,800
C PARTNERSHIP									
Web site revitalised and enriched	Web site							35,000	35,000
Partners Directory	Updated Directory		2,000					2,000	4,000
Analysis and Research Community	Updated Directory		0					5,800	5,800
Membership and partnership	Expanded List & Directory							3,000	3,000
Represent PARIS21 in partnership int'l events	Reports		6,000					60,000	66,000
Consortium meeting								280,000	280,000
PARTNERSHIP TOTAL			8,000					385,800	393,800
D REPORTING									
Reporting on NSDS progress									
Prepare and update NSDS country sheets	NSDS country sheets		5,800					34,800	40,600
Production of NSDS progress status report	Status Report (DGF)	X	2,000			X		0	2,000
Design and maintain PARIS21/NSDS web site	NSDS web site working		5,000					5,000	10,000

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PARIS21 Secretariat Programme of Work for 2007 (Q4) and 2008 (Q1-Q4)

Activities	Main Outputs	2007		2008				Total	
		Q4	Budget €	Q1	Q2	Q3	Q4	Budget €	Budget €
Support to countries reporting system	Mission, workshops, etc.								
Partners Support Reporting System									
<u>Donors side</u>									
Discuss and agree on a Partners Reporting System	Reporting system agreed (see TT)		0					0	0
Extraction from CRS	Excel tables		5,800					5,800	11,600
Review of EUROSTAT exercise	Recommendation and data								
Reporting for partners not covered by CRS	Draft report							23,600	23,600
Synthesis of data/Reporting	Report							18,000	18,000
<u>Country Reporting</u>									
Review results from AFRISTAT	Report		1,000						1,000
Finalise guidelines for NSO managers	Guidelines		2,500					5,800	8,300
Promote idea with countries and regions	Advocacy material							7,000	7,000
Assist countries and regional institutions								15,000	15,000
Produce a global report on stat. development	Global report		25,000					50,000	75,000
REPORTING TOTAL			47,100					165,000	212,100
E STUDY AND KNOWLEDGE DEVELOPMENT									
Use of Data									
Disseminating data to intermediate & final users	Paper							10,000	10,000
Training for data users, stat literacy	Feasibility study (DGF)			X				12,000	12,000
Scaling-up: guidance on using system-wide approach	Guidance		20,000					40,000	60,000
Sub Total			20,000					62,000	82,000
NSDS Development									
Knowledge Base: Continued collection/management	Web site and CDrom		1,000					1,000	2,000
Knowledge Base: Strategic management docs	Study, textbook, documentation		7,500					2,000	9,500
NSDS Sample Paper	Paper (DGF)						X	17,500	17,500
NSDS and Sub National statistics	Feasibility study, TORs, wshop (DGF)				X			25,000	25,000
NSDS and M&E	Paper (DGF)		20,000		X			40,000	60,000
Country users-producers-providers dialogue	Updated Guidelines (DGF)			X				6,000	6,000
Assessing NSDS quality	Papers on peer review, quality (DGF)		5,000			X		12,000	17,000
System Reform: the case of Tunisia	First draft							20,000	20,000
Sub Total			33,500					123,500	157,000
Support to Statistical Development									
Study on forms of stat. development funding (final)	Finalised Report (DGF)		0		X			3,000	3,000
TORs, concept note on Database on costing stat activities,	TORs, Concept Note (DGF)	X	6,000						6,000
Establishment of data base on NSDS Costing	Data Base (DGF)						X	15,000	15,000

ANNEX 1

PARIS21 Secretariat Programme of Work for 2007 (Q4) and 2008 (Q1-Q4)

Activities	Main Outputs	2007		2008				Total	
		Q4	Budget €	Q1	Q2	Q3	Q4	Budget €	Budget €
Study on forms of TA	Final Report		6,000						6,000
Sub Total			12,000					18,000	30,000
STUDIES AND KNOWLEDGE DEVELOPMENT TOTAL			65,500					203,500	269,000
F TASK TEAMS									
Reporting System on Partnership Support									
Follow up of the partners support reporting	Reports and recommendations		2,000					5,000	7,000
Sub Total			2,000					5,000	7,000
Knowledge Base - Virtual Statistical System									
Proposal to SC (business case)	Full proposal		0						0
Development of a global system	Design of global system		15,000					35,000	50,000
Presentation to SC, CCSA, and others	Presentation								0
Implementation	Web site, etc.							50,000	50,000
Sub Total			15,000					85,000	100,000
Mainstreaming sectoral information	Manual, dissemination								
Translate and print in other languages	Manuals in A, S, P (DGF)		16,800						16,800
Dissemination	PPs, Booklets		5,000					10,000	15,000
Additional case studies, update manual	Updated manual							10,000	10,000
Sub Total			21,800					20,000	41,800
Training									
Meeting of the training Task Team - Africa	Papers / studies / meetings / reports				1		1	30,000	30,000
Study on human resource policies in the NSDS	Report							15,000	15,000
Advocacy materials for training centers	Brochures, booklets		2,500					5,000	7,500
Sub Total			2,500					50,000	52,500
TASK TEAMS TOTAL			41,300					160,000	201,300
G MANAGEMENT									
Updating PARIS21 overall strategy and log frame	Updated strategy and log frame		0					0	0
Managing PARIS21 Secretariat									
Other expenditures	Secretariat working efficiently		150,000					150,000	300,000
Organise Bureau and Steering Committee meetings									
Steering Committee meetings	Meetings		70,000					140,000	210,000
Bureau meetings	Meetings							10,000	10,000
Evaluation									
Facilitate preparations for PARIS21 evaluation in 2009	Evaluation team & TORs finalised							10,000	10,000
Participate in MAPS evaluation	Evaluation report		2,000					2,000	4,000
Manage Satellite Programs and Metagora	Progress reports		0					0	0

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PARIS21 Secretariat Programme of Work for 2007 (Q4) and 2008 (Q1-Q4)

Activities	Main Outputs	2007	2008				Total		
		Q4	Budget €	Q1	Q2	Q3	Q4	Budget €	Budget €
MANAGEMENT TOTAL (without salaries)			222,000					312,000	534,000
2007-2008 WORK PROGRAM TOTAL (without salaries)			565,400					2,758,600	3,324,000
Managing PARIS21 Secretariat									
Human resources	Secretariat adequately staffed		0					1,641,251	1,641,251
2007-2008 WORK PROGRAM TOTAL			565,400					4,399,851	4,965,251
SATELLITE PROGRAMMES									
A INTERNATIONAL HOUSEHOLD SURVEY NETWORK									
Development of the question bank modules	Thematic modules		115,385					461,538	576,923
Development of the Q-bank web based application	Web based application		15,385					15,385	30,769
Development of the Toolkit	Toolkit enhanced		15,385					15,385	30,769
Production of microdata anonymization tools and guidelines	Computer programs and guidelines		30,769					23,077	53,846
Production of data dissemination policy guidelines	Handbooks and other documents		30,769					23,077	53,846
Development of the Survey Quality Assessment Framework	Handbook and guidelines		38,462					15,385	53,846
Maintenance of the Central Survey Catalog	On-line information system		15,385					23,077	38,462
Maintenance of the Information System on Planned Surveys	On-line information system		0					23,077	23,077
Development of the NADA System	Computer programs and guidelines		61,538					15,385	76,923
Conferences	Reports, proceedings		38,462					38,462	76,923
Production & dissemination of training & advocacy materials	Handbooks and other documents		115,385					115,385	230,769
Others (to be decided by IHSN Management Group)	Website, licenses, etc.		38,462					38,462	76,923
MAPS evaluation			0					0	0
Human resources	Program adequately staffed		107,692					107,692	215,385
IHSN TOTAL			623,077					915,385	1,538,462
B ACCELERATED DATA PROGRAM									
Task 1: Microdata documentation and dissemination	Survey info available thru NADA		1,461,538					1,153,846	2,615,385
Task 2: Data analysis and review of survey methods / programs			0					0	0
Quality assesment of existing data	Evaluation reports		115,385					384,615	500,000
Evaluation of data needs in PRSP, sector strategies, etc.	Evaluation reports		0					307,692	307,692
Question bank implementation	Surveys improved		0					384,615	384,615
Task 3: Data collection and improvement of survey programs	New datasets		115,385					192,308	307,692

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PARIS21 Secretariat Programme of Work for 2007 (Q4) and 2008 (Q1-Q4)

Activities	Main Outputs	2007		2008				Total	
		Q4	Budget €	Q1	Q2	Q3	Q4	Budget €	Budget €
Production of guidelines and other materials for scaling up	Guides, training/reference materials		0					46,154	46,154
MAPS evaluation			0					0	0
Technical evaluation	Evaluation report		0					46,154	46,154
Human resources	Program adequately staffed		107,692					107,692	215,385
ADP TOTAL			1,800,000					2,623,077	4,423,077
C METAGORA									
National and Regional Activities									
Replication & extension of household surveys	Policy analyses, output definition								
Household surveys on democratic governance issues	Qualitative reports on issues								
Pilot indicators on economic and social rights	Questionnaires, survey plans								
Sub Total			35,000					935,000	
Advocacy									
Advocacy film	Film		10,000						
Editing and translation of advocacy material	2-page flyer / 25-page presentation								
Attendance at relevant international events			10,000						
Sub Total			20,000					100,000	
Partnerships and Networks									
Partners' Group	2 plenary meetings			1		1			
Network of Human Rights Institutions	1 event								
Network of National Statistical Offices	1 meeting								
Sub Total								180,000	
Development of Tools									
On-line Training Materials	New sections and case studies								
On-line Inventory of Initiatives	Update and extension								
Project website	Re-design and update								
Sub Total								100,000	
Collaboration & joint activities with other intl projects									
Metagora / UNDP Oslo Governance Center	Joint substantive paper								
Metagora / UN-OHCHR	2 consultation meetings				1		1		
Metagora / OECD-Global project on Measuring Progress	Organisation of meetings								
Sub Total								60,000	
Management									
Human resources	50% / 60% of needed staff		90,468						
Costs of workplace and other management costs			12,255						
Steering Committee meetings	1 meeting					1			

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PARIS21 Secretariat Programme of Work for 2007 (Q4) and 2008 (Q1-Q4)

Activities	Main Outputs	2007		2008				Total	
		Q4	Budget €	Q1	Q2	Q3	Q4	Budget €	Budget €
Independent Assessment of the project by IPE	Basic review of 2008 outcomes								
Sub Total			102,723					610,000	
METAGORA TOTAL			157,723					1,985,000	2,142,723
2007-2008 SATELLITE PROGRAMMES TOTAL			2,580,800					5,523,462	8,104,261
<i>Metagora notes:</i>									
1)	The OECD administrative costs (4,5 %) are not highlighted in this estimate of costs. They have to be charged to each line of the above costs								
2)	Available funds + funds firmly committed by Donors for 2008 = 850,000 euros								
	Target of current fundraising: 1,135,000 euros								
	Total: 1,985,000 euros								