



## PARIS21 Steering Committee Meeting

15 October 2003

### **Governance Arrangements and Terms of Reference for the Steering Committee**

#### **Draft proposal**

#### **General**

The Steering Committee will be responsible for the oversight of the work programme of the PARIS21 Secretariat and for ensuring that the aims and strategy of the wider PARIS21 Consortium are effectively articulated and disseminated.

#### **Oversight of Secretariat**

The Steering Committee will:

- (a) approve the annual work programme of the Secretariat
- (b) approve the budget for the Secretariat
- (c) advise and decide on the format and content of the periodic full Consortium meetings
- (d) consider and decide on proposals for the establishment of new task teams
- (e) receive the progress reports of the Secretariat and comment as appropriate, and agree on the Secretariat reports to the UN Statistical Commission, and to the DAC
- (f) receive the outputs of task teams and comment as appropriate
- (g) review and comment the terms of reference of the evaluation as well as the draft and final reports
- (h) give overall guidance to the Secretariat when appropriate.

#### **Guidance to Consortium**

The Committee will generate ideas and review proposals for the content and conduct of Consortium meetings. It will from time to time review the progress of the Consortium (including against the Outcomes in the Logical Framework), and provide advice on any changes to the way the Consortium is organised or co-ordinated.

#### **Conduct of the Work of the Committee**

The Committee will normally meet in full session twice per year. The Secretariat will draw up the agenda for meetings and indicate the decisions which the Committee is asked to take. In the absence of consensus, decisions will be made by simple majority voting.

In between meetings, business will be conducted by email where possible and appropriate.

During the course of their membership, members should be prepared to provide comments on draft papers/reports, to offer to participate in sub-groups on particular issues when appropriate, and to act as advocates for the PARIS21 Consortium. In particular, they should use their influence where possible to advocate the allocation of adequate resources both for statistics and their dissemination in general, and for donors to contribute to PARIS21 in particular.

#### **Composition of the Committee**

The Committee will have 24 members, comprising 12 from donor countries or agencies (6 multilateral, 6 bilateral) and 12 from partner countries. The overall aim is to have both statisticians and policymakers fully represented on the Committee. Partner country representatives will be selected by region, with equal numbers of statisticians and policymakers being nominated.

Individuals with a potential conflict of interest will not be allowed to be members (e.g., if they stand to be eligible for consultancy contracts for PARIS21 work).

The full composition is described in the tables below.

### **Selection process**

The donor countries or agencies will communicate to the Secretariat the names of their representatives and alternates by December 2003, as well as any changes to the composition of their representatives. It would be useful that both the statistical agencies and the development agencies be represented. Alternates are also invited to attend Steering Committee meetings. It is proposed that Steering Committee members serve for a term of three years.

Partner countries will be represented by both statisticians and users of statistics such as policymakers. Whenever possible, a gender balance should be sought. A selection process for developing country representatives will be expected of Steering Committee regional members before the meeting. The proposed breakdown of representation is as follows:

- Africa: (4 members)
- Arab States: (2 members)
- Asia (including Pacific): (3 members)
- Commonwealth of Independent States: (1 member)
- Latin America (including Caribbean): (2 members)

### **Participation in the Steering Committee**

The participation in the Steering Committee and in the Steering Committee meetings is free. The costs of the participation (travel and per diems) of partner countries members in Steering Committee meetings will be borne by the Secretariat budget subject to OECD regular conditions. The cost of participation (travel and per diems) of Steering Committee members in specific activities such as representing PARIS21 at international events could be borne by the Secretariat budget when appropriate.

**Table 1: Proposed Composition of the PARIS21 Steering Committee**

	<b>Donors Countries or Agencies</b>		Member	Alternate
	Chair			
	Chair			
	Multilateral/Regional			
1		European Commission		
2		IMF		
3		OECD		
4		UN Statistics Division		
5		UN System		
6		World Bank		
7		Regional Dev. Bank		
	Bilateral			
8		France		
9		Japan		
10		Netherlands		
11		Switzerland		
12		United Kingdom		
	<b>Partners countries</b>			
1		Africa		
2		Africa		
3		Africa		
4		Africa		
5		Arab States		
6		Arab States		
7		CIS		
8		Asia		
9		Asia		
10		Asia		
11		Latin America		
12		Latin America		

**Table 2: Current Composition of the Steering Committee**

	<b>Donors Countries or Agencies</b>		Member	Alternate	Comments
	Chair		Pali Lehohla		
	Chair		Richard Manning		
	Multilateral/Regional				
1		European Commission	Daniel Byk	Gilles Rambaud-Chanoz	
2		IMF	Lucie Laliberté	Jan Bové	
3		OECD	Brian Hammond	Enrico Giovaninni	
4		UN Statistics Division	Willem De Vries	Stefan Schweinfest	
5		UN System	Diana Alarcon	Richard Leete	
6		World Bank	Shadia Badiée	Misha Belkindas	
	Bilateral				
7		France	Philippe Pommier		
8		Japan	Koichi Tagomori	Hiroyuki Kitada Masahiko Kiya	

9		Switzerland	Raul Suarez de Miguel	Carol Mottet	
10		United Kingdom	Richard Martini	Sarah Hennell	
11		Germany	Gabriele Zeller		
12		USA	Gerry Britan	Muneera Salem-Murdock	
	<b>Partner countries</b>				
1		Africa Francophone	Lamine Diop		
2		Africa Angolphone	Oladejo O. Ajayi	Cletus P.B. Mkai	
3		Arab States	Hasan Abu-Libdeh		
4		Asia	Paul Cheung		Resigned
5		CIS	Zarylbek Kudabaev		
6		Latin America	Jose Carvajal		
		Ex-Officio	Guest Charumbira		