

## ANNEX 1 – TERMS OF REFERENCE PARIS21 Mid-term Evaluation

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### **INTELLECTUAL SERVICES CONTRACT REQUEST**

**1. Sapphire #: TBD**

**2. Consultant: TBD**

**3. Payment Conditions:**

- 30% upon signature of the contract
- 30% upon presentation of preliminary findings
- 40% upon submission of evaluation report and set of recommendations

**4. Time frame:**

Start date: 17 April

End date: 30 November

### **BACKGROUND**

The [Partnership in Statistics for Development in the 21<sup>st</sup> Century](#) (PARIS21) is a global partnership of national, regional and international statistics experts and policy makers seeking to improve evidence-based decision making in developing countries. As demand for data increases, the partnership supports the strengthening of statistical capacity at both country and regional levels to improve the provision, availability and use of high-quality data; foster dialogue within societies on the use of data for accountability and evidence-based policy making; and promote the well-being of people through contributing to the achievement of national and international development goals. More details about our work can be found in the [2023 Programme of Work](#) and [2021 Progress Report](#).

At the meeting of the PARIS21 Executive Committee on 19 December 2022, the Executive Committee approved the Secretariat's proposal to carry out an evaluation to assess the relevance of and progress towards the [PARIS21 2021-2025 Strategy, Results Framework and Theory of Change](#). PARIS21 is seeking to hire an external consultant to conduct the evaluation.

### **OBJECTIVE OF THE WORK**

The main objective of the PARIS21 mid-term evaluation is to assess state of progress of PARIS21 towards the delivery of its 2021-2025 Strategy and Results Framework, with a focus on activities, implementation modalities, partnerships and processes. It will be a focussed check-in exercise looking for actionable results for the remaining part of the strategy. The expected outcome of the evaluation is an understanding of the partnership's relevance and progress towards its 2021-2025 Strategy and a set of recommendations to accelerate successes and harness opportunities.

### **SCOPE**

The following section outlines the scope of the evaluation in terms of timeframe, organisational level and audience.

- Timeframe: The evaluation will focus on the first half of the current PARIS21 Strategy, e.g., January 1st, 2021, to December 31st, 2022.
- Organisational level: The evaluation will target the PARIS21 Secretariat, including its interactions with partners.

- Audience: The primary audience for the evaluation is the PARIS21 Executive Committee, Secretariat and Board. The secondary audience includes PARIS21's partner countries and donors. The evaluation may also be of interest to other organisations working in statistics and data for development.

## **TASKS**

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Specifically, the Consultant, in coordination with PARIS21 Secretariat, will undertake the following tasks:

Conduct an evaluation to assess state of progress of PARIS21 towards the delivery of its 2021-2025 Strategy and Results Framework as follows:

### **Evaluation questions**

Building on the OECD DAC evaluation criteria of development interventions – relevance, coherence, effectiveness, efficiency, the evaluation should address the following questions:

Relevance:

- To what extent do PARIS21's activities and outputs respond to partner needs and priorities? How have these activities and outputs changed as a result of the changing context?
- Does the PARIS21 2021-2025 Strategy, Results Framework and Theory of Change continue to remain valid and relevant in 2023 considering its underlying assumptions in light of the changing context?

Coherence:

- To what extent are PARIS21's activities consistent and aligned with other actors' interventions in the same context? (e.g., NSOs, donors). Have circumstances shifted sufficiently over the course of 2021-2022 to necessitate revisiting the strategy's underlying assumptions?

Effectiveness:

- Are PARIS21's interventions achieving their objectives and expected results?

Efficiency:

- Is PARIS21 making satisfactory progress in timely and quality achievement of the indicative results outlined in its 2021-2025 Strategy?
- Are current resources, capacity and systems conducive to the timely and quality achievement of the 2021-2025 Strategy?

Impact:

- Have outputs achieved during 2021-2022 through Outcome 1 (National Statistical Systems are fit for purpose) and Outcome 4 (More and better financing for development data is available) resulted in higher-level effects with intended beneficiaries in terms of changes to their systems or policies?
- How does PARIS21 influence its partners for impact? How have COVID restrictions influenced this, both positively and negatively?

Sustainability:

- Considering the interventions leading to Outcomes 1 and 4, what are the necessary conditions required for sustainability? What are the factors that act as barriers or facilitators to sustainability?

### **Methodology**

Data collection methods will include:

- Desk review and documentation analysis: This will include a review of internal documents provided by the Secretariat, including annual, financial and narrative progress reports, guidelines, presentations, publications and webinars.
- Online survey: A short online survey to collect data from key stakeholders, including members of the PARIS21 Executive Committee and Board.
- Key informant interviews: Semi-structured, in-depth key informant interviews to key stakeholders selected by the Secretariat. The interviews will be arranged by the consultant and conducted via video conferencing.
- Visit to the PARIS21 Secretariat's office in Paris.
- Tentative one-week visit to a partner country selected by the Secretariat.

**Notes:**

The results and products, both intermediate and final, of the Work carried out in performance of this contract, including all intellectual property rights arising there from, belong exclusively to the Organisation/PARIS21.

The Consultant undertakes not to disclose or use the Work and results thereof for any purpose whatsoever, other than that specified in the present Contract, without the prior written authorisation of the Organisation/PARIS21.

The Secretariat will support the identification of key stakeholders to meet and facilitate connections if needed. However, the Consultant will be responsible for the organisation of meetings/interviews and for the management of his/her calendar.

The Secretariat will select the country that the Consultant will visit. Travel arrangements will be facilitated by the Secretariat.

**DELIVERABLES**

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The Consultant shall deliver the following outputs:

1. A detailed evaluation report on PARIS21's relevance and progress towards the PARIS21 2022-2025 Strategy, based on the results of the desk review and documentation analysis, online survey, key informant interviews and visits to partner countries the PARIS21 Secretariat.
2. A set of recommendations for the remaining two years of the PARIS21 Strategy 2022-2025.

Note:

All deliverables must be approved by PARIS21 and should not be circulated before that.

**DURATION, WORKLOAD AND LOCATION**

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The Work shall be carried out intermittently in accordance with the Organisation's needs from **17 April to 30 November**.

The consultant will work from their home base and participate in field visits to one or two partner countries selected by the Secretariat; as well as a visits to the PARIS21 Secretariat's office in Paris, France. Travel costs would be borne by PARIS21.

**BUDGET**

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Honoraria: The total amount of this contract is a lump sum of EUR 18,000.

Proposed payment arrangement is 30% upon signature of contract; 30% upon presentation of preliminary findings and 40% upon submission and acceptance of evaluation report and set of recommendations.

## **REPORTING & COMMUNICATION**

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PARIS21 will validate and approve all resources and documents provided by the consultant.

The Consultant will closely coordinate with the PARIS21 Secretariat to ensure effective delivery of the outputs. The Contractor will keep the Organisation informed of progress on the project by e-mail or telephone as appropriate. All deliverables will be sent electronically.

The OECD contact points for this contract are:

For content issues:

Name: Sandra Camacho

Email: [sandra.camacho@oecd.org](mailto:sandra.camacho@oecd.org)

For administrative issues:

Name: Magali Sochay

Email: [Magali.Sochay@oecd.org](mailto:Magali.Sochay@oecd.org)

Address:

OECD

2 rue André Pascal

F-75775 Paris cedex 16

Telephone: +33.1.45.24.84.29

Interested candidates should submit a CV and cover letter to [sandra.camacho@oecd.org](mailto:sandra.camacho@oecd.org) by **Monday 10 April**.