



PARIS21 Work Programme (November 2006 – June 2007)

PARIS21 Secretariat

Introduction

This programme includes activities for the period November 2006 – June 2007. It takes into account the work programme for 2006 agreed by the Steering Committee in April 2006, the progress made so far (see Progress Report), and the proposal to restructure and re-staff the Secretariat. This will be a period of consolidation and change to reflect the shift of emphasis of PARIS21 from supporting design to facilitating implementation of NSDSs. The detailed activities are described in the tables attached to this document. Many of these will be exploratory in nature, building on achievements and testing where the Secretariat can best support the Partnership in achieving its Goal, while continuing with activities which remain relevant to the third phase of PARIS21 through to 2010.

The detailed programme for the remaining of 2007 and 2008, with a preview of 2009–2010 activities, will be presented and discussed during the next Steering Committee meeting in April 2007 taking into account the advice and decisions of the November 2006 Steering Committee meeting.

1 – Regional Programmes

The activities related to country support will shift from support to NSDS design to facilitation of NSDS implementation.

The support for strategic planning will continue through involvement in organising workshops for countries still in the NSDS design process (Francophone Africa), disseminating the knowledge base on strategic planning in statistics including examples and best practices, dissemination of papers requested on costing, funding, human resource management, monitoring statistical capacity, etc. (see Studies and Knowledge Management section). Special attention will be paid to assisting countries to evaluate the quality of their NSDSs through peer reviews, including use of the NSDS Essentials Check List. This work will complement other partners' initiatives (e.g. UNSD, Canada) related to strategic management.

However, more attention will be paid to the inclusion of NSDS into PRS processes including: follow-up of the respective timetables, preparation of country-based advocacy papers and presentations, advocacy to donors on the importance of funding statistical development, advocacy to international institutions to align their support to NSDS, and dissemination of the Partners Directory in Africa.

While regional workshops will still be organised to allow countries to share experiences and benefit from other countries' experiences in statistical development, focus will be placed on specific country activities related to advocacy, user–producer relations, donor collaboration and inclusion of NSDS into PRSP. The Accelerated Data Programme will be a useful tool to support country NSDS development, recognising the need for better statistics now while building the capacity for sustainable better statistics for the future.

The regional programmes will be delivered mainly by consultants based in regions supervised by a Regional Coordinator in Paris. At this stage the role of donor partners and especially of their representatives in countries will be crucial to achieve the PARIS21 Goal. Specific actions will be required by headquarters staff to inform their representatives in countries and advocate for their participation in the NSDS funding process.

2 – Advocacy

The advocacy work programme has been finalised following the last Steering Committee. While countries shift from design to implementation, the advocacy programme will focus on country policy makers and on donor agencies.

The Third International Roundtable on Managing for Development Results that will be held in Hanoi in February 2007 will be a unique forum to advocate for the role of statistics and for the support needed to strengthen country statistical capacity. A Seminar is being organised during the November 2006 Steering Committee meeting to discuss the input of the PARIS21 partnership to this event. A new advocacy booklet “Counting down poverty / Making statistics count” based loosely on the format of DFID’s “Statistics Matter” is being prepared for the Roundtable.

Three activities will receive greater priority than in the past:

- Produce advocacy material for countries (including an advocacy toolkit), and facilitate their delivery at the country level. The organisation of users–producers–donors meetings in selected countries will be one of the key delivery mechanisms, which has been requested by a number of countries in regional meetings. The selection of countries will depend mainly on the status of the PRSP review and the NSDS advancement (see Regional Programmes).
- Use the wider PARIS21 partnership to deliver the messages. Commitment from PARIS21 partners and facilitation from the Secretariat could produce a multiplier effect.
- Advocacy within international institutions as well as bilateral countries will be reinforced. Experiences such as EUROSTAT Guidelines, E-training of the World Bank, IMF–sponsored training programme will be used and disseminated. Events such as the conference organised by ISTAT and the Italian Minister of Foreign Affairs could be replicated in other OECD countries.

3 – Partnership

PARIS21 outcomes can only be achieved by the wider partnership, and the Secretariat will continue to develop tools to help to improve partners’ relations and the effectiveness of the partnership, such as the website, the calendar of events, the directory of partners and a report on partners’ activities. Issues related to the Light Reporting Exercise (LRE) are being reviewed by a Task Team, which will be convened by the Secretariat. Its function will be to harmonise the LRE with similar, existing reporting systems; develop an online database for its results that meets the requirements of different partners; and oversee the initiative’s updating and expansion. A preparatory meeting of the team will be held on 10 November 2006 to take this work forward. The value of the task team was endorsed by the CCSA meeting in September 2006 and, in 2007, the team will report its results to the CCSA and the PARIS21 Steering Committee.

An attempt to reach systematically all partners and actors in the use of statistics and the development of the statistical system is being made. As well as statisticians it will include: policymakers, donors, analysts, and various users from developing countries; and bilateral, regional and international institutions. They are key PARIS21 stakeholders. Linked with the Task Team on LRE, a study on forms of funding for statistical development (including a glossary) will be prepared. It will include issues related to funding from national budgets and donors and to the Paris Declaration. This information will be consolidated in guidelines on funding statistical activities, which will include examples and best practices on what are the main sources of funding and how to access them.

The PARIS21 Secretariat will continue to work closely with partner organisations and initiatives, including World Bank, African Development Bank, AFRISTAT, UNESCAP, Health Metrics Network (among many others) and contribute to their key meetings (UNSC, HMN Board, CCSA, OECD Forum, MAPS Advisory Board, Regional meetings, etc.) and facilitate the participation of developing countries representatives in selected meetings (Third Roundtable, UNSC for instance).

4 – Reporting

Reporting on NSDS Status

One key objective of PARIS21 is to assist all developing countries to design and implement National Strategy for the Development of Statistics (NSDS). This “Reporting on NSDS Status” activity aims to

report on how this target (design and implementation) has been achieved, what are the main successes and constraints including financing, and what lessons could be drawn for the future. The outputs are: a report, a knowledge base on countries' status, documentation and experiences, and a website. Participation from countries and financial and technical institutions is crucial. The report will be distributed in February for comments and finalised before the April 2007 Steering Committee.

Reporting on partnership results

The PARIS21 partnership has set up in its logical framework the results expected and the means to verify them including a series of reports which will also serve as input to the evaluation of the Partnership. These include policy documents from countries (PRS, sector policies, budget documents), from donors (aid strategy papers, country assistance papers), statistical documents (NSDS, NSO work programmes) and international reports (MDG reports, progress reports) as well as specific studies on statistical capacity. They will be analysed to measure the use of statistics in policymaking, national statistical capacity, and their trends. Some of the reports are already being analysed by partners or produced by the Secretariat such as LRE. Once the PARIS21 logical framework has been approved by the Steering Committee, a programme of studies will be designed as well as the allocation of responsibilities among PARIS21 partners and the Secretariat.

5 – Studies and Knowledge Development

In designing their NSDS, countries have indicated the need for more methodological support in some fields related to NSDS and more generally to statistical capacity building. An effort will be made to collect existing documents pertaining to these issues, organise them and assess what additional work is needed. Some outputs will be produced by existing task teams, within the PARIS21 Secretariat or elsewhere (e.g. UNSD). Specific research will be undertaken on strategic management with the support of the Australian Bureau of Statistics in particular and linked with Statistics Canada's initiative in Africa to collect, organise and disseminate existing documentation on strategic planning and management for developing countries' statistical development.

Various specific studies are planned to develop knowledge, including:

- a. NSDS implementation: the paper "Some issues in the design and implementation planning" is the companion of the Guidelines for NSDS design. It has been translated into French and Spanish. A quality review is planned, as is its dissemination.
- b. NSDS & PRSP: A paper "Developing a Policy-based NSDS" has been prepared and is under review. Collection of papers on PRSP and NSDS will be added to the existing PARIS21 knowledge base. This will be the basis for country and regional workshops.
- c. NSDS Assessment. A paper based on the design guidelines and on the NSDS Essentials Checklist will be a reference to undertake the quality review of NSDS. A paper on the peer review approach adapted to statistical development is being drafted to assist peer review organisation in countries.
- d. As decided during the last Steering Committee, a study on the various form of technical assistance (TA) including the existing evaluation will be prepared to facilitate the delivery of TA in the framework of NSDS implementation.
- e. As proposed by the Task Team on Costing and Funding, a database of costs of statistical activities will be established with the IHSN and other initiatives. A paper on typology of costing and a glossary, a review of existing models of costing statistical activities including World Bank Costab and others will be prepared. This knowledge will be consolidated in guidelines for costing NSDS and statistical activities which will include examples and best practices to cost statistical activities for national statisticians and consultants.
- f. Country user-producer dialogue: It is proposed to update the guidelines on organising a national workshop to make it more relevant to the users, producers, and donors' dialogue at country level. This document will be used to organise country workshops (see Regional Programmes).
- g. A case study on "Factors for success in reforming national statistical systems in developing countries" will be prepared for Tunisia.

- h. A draft guide on mainstreaming sectoral statistics, *A manual for planning an integrated national statistical system*, produced by the PARIS21-Intersect Task Team and African Development Bank is being reviewed, and will be finalised by the end of 2006. The guide will be discussed at a meeting on sectoral issues to be held in Africa (provisionally) in January 2007 then translated into French and Spanish for further comments and enriching with country cases. The paper will be disseminated then transformed into presentations and leaflets.

6 – Task Teams

The work of task teams will continue to support the development of NSDS methodology guidance and to respond to pressing needs for special studies in statistical development. The Task Team on Reporting System on Partnership Support and the PARIS21-Intersect Task Team on Mainstreaming Sectoral Information are covered above. Of the others, all activities on the **Task Team in Agriculture** have been completed or are in the process of being completed, with the exception of the report on the status of agricultural statistical systems. This report will be carried further by the FAO. Once it is complete, it is proposed that this team close operations. In 2007, the **Training Task Team** will produce the proposed *Guide to Designing a Statistical Human Resources Development Strategy and Conducting a Statistical Training Needs Assessment for National Statistical Systems*. The terms of reference (TORs) for the **Knowledge Base Task Team** on collating statistical knowledge available on the web will be finalised and consultants will be identified to carry out the work.

7 – Management

For the period under review, the Secretariat will go through a reshuffling of its personnel which will include the departure of four of its staff. If the Steering Committee agrees, a Deputy Manager will be recruited as well as a regional programme co-ordinator and an advisor for advocacy and partnership. Consultants will be hired to take forward the activities at the regional level. Two experts will also be hired to work on the Satellite Programmes (IHSN and ADP).

The monitoring of the implementation of the work programme between two Steering Committee meetings as well as the overall guidance to the Secretariat will be the responsibility of the Bureau if the Steering Committee agrees to its establishment. It is proposed that relations with OECD will be formalised through a Memorandum of Understanding.

It is proposed that the Steering Committee meet in Paris on 25 April 2007 with the work programme for 2007 and 2008 and a preview of 2009-2010, as the main topic on the agenda. It is proposed also that the Steering Committee meeting will be followed by a 1/2 day Seminar on the Satellite Programmes, including Metagora, and a 1/2 day Donors meetings on funding PARIS21 Secretariat and TFSCB.

Detailed Timetable and Budget for PARIS21 Work Programme Activities (October 2006 - July 2007)

Detailed Activities (October 2006 - July 2007)													Budget €
Activities	Main Outputs	2006			2007							Non salary	
		O	N	D	J	F	M	A	M	J	J	expenditures	
1 REGIONAL PROGRAMMES													
Regional Programme -- Africa Global													
2nd Africa Symposium in Kigali	Report											10,000	
Design of an harmonisation strategy with UA	Paper											20,000	
CODI/FASDEV III	Meeting and Report											75,000	
Reporting on the funding of NSDS design and implementation	Status Report												
Sub Total												105,000	
Regional Programme -- Francophone Africa													
Monitor PRS updates with NSDS - promote inclusion	Table, action plan												
Organisation of a workshop on PRSP and NSDS in Dakar	Workshop report, Comments on paper "NSDS & PRSP"											75,000	
Two workshops (1) on assessment and vision, and (2) on strategies and action plans, in Togo and Cameroon.	Workshops reports											100,000	
Peer reviews (2 countries)												45,000	
Participate in other partner activities and meetings	Reports											15,000	
Liaise with Africa divisions of international institutions to facilitate fin. and tech. support to NSDS	Review of funding and TA											5,000	
Report on the status and progress of NSDS	Report, web site											5,000	
Sub Total												245,000	
Regional Programme -- Anglophone Africa													
Peer reviews (2 countries)	Peer review reports											45,000	
Examples of best practices in design and implementation of national strategies	Reports, papers											15,000	
Monitor PRS updates with NSDS - promote inclusion	Table, action plan											10,000	
Missions to partners:													
i) to participate in existing events (eg GDDS, HMN mtgs)	Reports											30,000	
ii) to discuss regional partners' involvement in NSDS support (ADB, ECOWAS, SADEC);	Reports											10,000	
iii) to liaise with Africa divisions of international institutions to facilitate financial and technical support to NSDS.	Reports											5,000	
Report on the status and progress of NSDS and country statistical capacity in the framework of the overall reporting.	Reports											7,500	
Sub Total												122,500	
Regional Programme -- Lusophone Africa													
Workshop in Cape Verde with PALOP, Mozambique,	Work Program											30,000	
AFRICA REGION S/TOTAL												502,500	
Regional Programme -- Latin America													
Central America (CA)													
Peer reviews (2 countries)	Reports											12,000	
Workshop on role of statistics in policy making	Reports											35,000	
Workshop on NSDS implementation	(in September 2007)												
Liaise with L.A. divisions of int. instit. to facilitate fin and tech. support to NSDS implementation	Mission reports											9,000	
Support to the creation a Center to support NSDS implementation and Statistical Committee	Two meetings of Heads of NSO, reports											10,000	
Sub Total												66,000	
Andean Community (CAN)													
Participate in other partner activities and meetings (Andean Community etc.)	Reports											10,000	
Workshop on NSDS design and implementation	Workshop Report											35,000	
Peer review (1 country)	Reports											6,000	
Sub Total												51,000	
Caribbean													
Attending CARICOM workshop	Report and Activities program											4,000	
Latin America													

Detailed Timetable and Budget for PARIS21 Work Programme Activities (October 2006 - July 2007)

Activities	Main Outputs	2006		2007						Non salary expenditures		
		O	N	D	J	F	M	A	M		J	J
Attending SCA ECLAC meeting	Report											4,000
LATIN AMERICA REGION S/TOTAL											125,000	
Regional Programme -- Arab States												
Organisation of Third Arab Forum on SCB (Yemen)	Regional workshop organised											50,000
Translation and dissemination												2,000
Support and follow up NSDS processes												
Update of NSDS progress report in Arab States												3,000
Preparing TA roster	Local/International TA identified											
Participation in partner meetings	Review of NSDS activities											6,000
Involving Arab funding agencies and follow up	Advocacy contact and letter											
Organising Peer Review												20,000
ARAB STATES S/TOTAL											81,000	
Regional Programme -- Asia												
Reporting on the current Asia Program	Evaluation Program											
Report on donors support (See TT)	Database of donor support											
Peer reviews in two or three countries	Peer review reports											40,000
Mobilising techn. and fin. resources for NSDS	Country NSDSs											
Participation in partner activities/meetings	Reports											8,000
Reporting on progress made in strategic planning	NSDS status report											10,000
Collaborating with partners to define follow up pgm	action Plan											
ASIA REGION S/TOTAL											58,000	
REGIONAL PROGRAMMES TOTAL											766,500	
2 - ADVOCACY												
Production advocacy materials												
Develop country advocacy tool kit												
Feasibility study and TORs preparation	TORs											5,000
Seek advise from e.g. ECE,Sri Lanka, RSA, Jordan	Report											5,000
Production of tool kit	Draft											30,000
Translation, review	Final Tool Kit											4,500
Dissemination	Paper, DVD, Booklet											3,000
Sub Total											47,500	
Produce "Making statistics count"												
Draft outline	Outline											
Translation	In Fr, and Sp											2,000
Invite contribution, and draft												10,000
Review, final draft, and translation	In F, Sp,											5,000
Dissemination	Paper, DVD, Booklet											9,000
Sub Total											26,000	
MUMPS												
Editing and printing leaflet (from MUMPS)	Leaflet F,S											2,000
Update, maintain MUMPS library	Database											10,000
Dissemination all language	P21 web site											
Finalise video on Agriculture statistics	Video, dissemination											500
Update, maintain library of video clips (LVC), quotes	Library, outlines											1,000
Organise library of PPoint presentations	Library, comments											2,000
Sub Total											15,500	
Third Roundtable												
Participating in the preparation	Process agreed											
Engaging with partners	Proposals											
Steering Committee discussions	Agreement way forward											
Preparation of papers, posters, videos	Papers, posters, video											15,000
Participating in the meeting	Future action plan											7,000
Evaluation	Lessons learned											
Sub Total											22,000	
Delivery, participation in global meetings												
OECD Stat. Committee/OECD Com.	Presentation											
Focussed advocacy events	Preparation and meeting											15,000
UNSC meeting	Preparation											5,000
Visit to countries and agencies	Reports											20,000
Regional meetings	Reports											15,000
Sub Total											55,000	
ADVOCACY TOTAL											166,000	
3 - PARTNERSHIP												
Web site revitalised and enriched												

Detailed Timetable and Budget for PARIS21 Work Programme Activities (October 2006 - July 2007)

Activities	Main Outputs	2006		2007							Non salary expenditures	
		O	N	D	J	F	M	A	M	J		J
News	Weekly updates											
Regional calendars of events	Weekly updates											
Other applications												
Evaluation (access, content, quality, impact)	Report											
Communication Study	Report											7,500
Sub Total												7,500
Partners Directory	Directory											2,000
Membership and partnership	Distribution List and Directory											1,000
Partners Collaboration Tools	Wiki, etc.											3,000
	Reports											
PARTNERSHIP TOTAL												13,500
4 - REPORTING												
Reporting on NSDS status												
Production of the Report												
Preparation of TORs	TORs											
Collection of documents	List and documents, KB											
Study	Draft report											20,000
Review	Final Report											10,000
Presentation	PowerPoint											
Design of the NSDS web site												
Design	Beta version											
Review by partners, editing, translations	Final version											10,000
Online	Web site accessible											
Sub Total												40,000
Reporting on partnership results												
Design of study program	Study program, TORs, allocation											2,000
Global report												
Update of feasibility study	Feasibility study											1,500
REPORTING TOTAL												43,500
5 - STUDY AND KNOWLEDGE DEVELOPMENT												
Knowledge base												
Continued collection and management	Web site and Cdrom											2,000
Strategic management	Study, textbook, documentation											15,000
Sub Total												17,000
Costing and Funding												
Finalization of TT report	TT report											1,000
Establish and maintain the database	Database											
Production of TORs for the database	TORs											
Review of similar databases	Report											
Design	Data base description											
Data collection and data entry	Data base filled											10,000
Design update process	Report											
Maintenance, updating												
Evaluation of use	Statistics of uses											
Study on forms of statistical development funding	Study											
Preparation of TORs	TORs											
Production of draft report	Draft Report											
Review	Final Report											3,000
Dissemination												
Guideline for costing NSDS	Guideline											10,000
Guideline for funding NSDS	Guideline											10,000
Sub Total												34,000
Study on forms of TA	Study											
Preparation of TORs	TORs											
Production of draft report	Draft Report											
Review	Final Report											3,000
Dissemination												3,000
Sub Total												6,000
Specific studies												
NSDS implementation issues	Paper											
NSDS & PRSP	Knowledge base, paper finalized											5,000
NSDS Assessment	Papers on peer review, quality											5,000
Sectoral Statistics Guide	Manual											
NSDS and Sub National statistics	Background											2,500

Detailed Timetable and Budget for PARIS21 Work Programme Activities (October 2006 - July 2007)

Activities	Main Outputs	2006		2007					Non salary expenditures				
		O	N	D	J	F	M	A		M	J	J	
Country users-producers dialogue	Updated Guidelines												2,500
System Reform: the case of Tunisia	First draft												25,000
Sub Total													40,000
STUDIES AND KNOWLEDGE DEVELOPMENT TOTAL													97,000
6 - TASK TEAMS													
Agriculture													
Report on status of agriculture statistical systems	Report												
Sub Total													0
Reporting System on Partnership Support													
Proposal of Reporting System													
Background papers preparation	Papers												
Meetings	Report												55,000
Progress report to CCSA	Report					28							
Draft Proposal	Proposal							15					
Review by P21 SC and CCSA	Comments												
Final Proposal	Final Proposal							31					
Seeking approval of SC and CCSA	Approval												
Presentation to CCSA in September 2007	Ppoint												
Sub Total													55,000
Mainstreaming sectoral information													
Manual, dissemination													
Review draft manual	Comments												
Finalise draft manual	Draft manual in English												
Translation in to French	Draft manual in French												3,000
Consultation													
Specialised agencies	Report												
Countries	Report												
Finalise manual	Manual												
Translate	Manuals in F, S												3,000
Produce dissemination material	PPs, Booklets												5,000
Dissemination	Partners informed												
Sub Total													11,000
Training													
Guide on Human Resources Development	Draft Guide												17,000
Sub Total													17,000
Knowledge base													
Review of existing knowledge bases	Review												30,000
Sub Total													30,000
TASK TEAMS TOTAL													113,000
7 - MANAGEMENT													
Steering Committee	Meeting and decisions												32,000
Consortium	see Advocacy												
Finalise legal status/OECD	Legal status												
Finalise 2007-2008 work pgm	2007-2008 WP & OECD PWB												
Finalise Human Resource plan	TORs												
Recruiting													15,000
Other expenditures													
MANAGEMENT TOTAL													47,000
WORK PROGRAM TOTAL (without salary costs)													1,246,500